



Oulton Broad Parish Council

Minutes of the Finance Committee for the meeting of Wednesday 6th October 2021 held in the Pavilion

Present: Councillors Christine Ashdown, Tracey Cannon, Benvenuto Falat, Brian Keller, Sandie Keller, and Andrew Page (Chairman).

Also, in attendance: Tina Newby (Clerk).

F18. Welcome: The Chairman welcome everyone to the meeting.

F19. Announcement on Reporting:

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

F20. To receive and consider acceptance of apologies for absence: None

F21. Declarations of Interest and dispensations: None were recorded for this meeting.

F22. Minutes:

The minutes for the 3rd August 2021, were recorded as being an accurate record.

Proposed by Cllr B Keller and seconded by Cllr Ashdown.

**5 AGREED
1 ABSTAINED**

F22.1 To review outstanding issues from last meeting – None

F23. Public Forum: No member of the public present.

F24. Payments: to agree payments as per payment schedule: No payments for approval.

F25. To note the Income and Expenditure up to September 2021: This is ongoing.

F26. To discuss the draft budget for 22/23 and agree any action: Cllrs Page and Cannon with the Clerk had a pre-budget meeting which was very productive.

There is need to consider the assistant, the increase in the NI. Unspent budget items like solicitors will go into the EMR, so that we can reduce the budget for 22/23.

There will need to be more work done in the main NEP playground due to the amount of water not draining away by the cone climber. Due to the about of footfall the playground has had this year, we now need to reduce some of the matting. Some of the play equipment is looking like it will need to be replace in the next few years, as it is getting old.

F27. To discuss the ‘External Auditor Report and Certificate 20/21’: PKF Littlejohn has completed the external auditor report and has made an Exception on their statement. *“Section 1: Assertion 5 has been incorrectly completed. The response to Section 1 Assertion should be ‘no’ as the smaller authority did not carry out a review of its risk management arrangements during the year. This is consistent to the Internal Auditor’s response to the internal control object C”*

The Clerk explained that at the AGAR was signed off before the Internal audit report section. This will be done in a different order next year. Due to COVID it has been difficult to undertake any internal control process. This has been noted.

F28. Items for the next agenda: Budget/Precept

To note date of next Finance Committee Meeting, 3rd November 2021 6pm.

F29. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted: transacted:

- To receive an update on OBPC assets.

There was no more business to be discussed. Meeting closed 7.15pm

Minutes approved on 2021

Signed
Finance Chair