



## Oulton Broad Parish Council

### Finance Committee Minutes

#### The Pavilion

5.30pm Thursday 8<sup>th</sup> September 2022

**Present:** Councillors Benvenuto Falat, Sandie Keller, and Andrew Page (Chairman).

**Also, in attendance:** Jayne Drew (Administration Assistant). Cassandra Clements from East Suffolk Services attended to introduce herself due to the proposed takeover of Norse from July 2023.

#### **F1. Welcome:**

#### **F2. Announcement on Reporting:**

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

#### **F3. To receive and consider acceptance of apologies for absence:**

Apologies received from Cllrs. B Keller and Cannon.

#### **F4. Declarations of Interest and dispensations:**

F4.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda – None received.

F4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. – None received.

F4.3 To note any dispensations previously granted - None received.

#### **F5. To agree the minutes from the previous finance meeting 7<sup>th</sup> July 2022**

Proposed by Cllr.Falat

Seconded by Cllr. S Keller

All in favour

#### **F6. Public Forum:**

An opportunity for members of the public to make comments on any matters on this agenda. No public present.

**F7. To note the Income and Expenditure for August 2022:****BACS**

BT Group	Phone lines	£71.42
Water	NEP - Pavilion	£209.47
Norfolk Security	July Security	£7,142.40
Cleveland Joinery	Viewing Platform Application fee	£446.00
East Anglian Cleaning	Pavilion Clean	£159.17
EDF Energy	Electricity Bowls Pavilion	£1,163.84
EDF Energy	Electricity Office	£262.58
Water	NEP	£952.28
Norwich Concert Ba	Summer Band	£350.00
Barrie James	Summer Band	£170.00
Hunt Electrical	Electrical work to OBWSC	£296.52
EDF Energy	Electricity Tannoy	£445.09
EDF Energy	Electricity Nep toilets	1189.88

<b>£12,858.65</b>
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**F8. To approve the payments for September 2022.****BACS****Payments for September to be authorised**

Water Company	Legionella Monitoring	£	209.47
Castleton Brass	Summer Band	£	220.00
East Anglian cleaning	Pavilion Clean	£	159.17
BT	Phone line (direct debit)	£	70.32
S Harvey	Fence works to Café	£	1,236.00
EDF	Museum Electricity	£	5,345.35

**£**  
**7,240.31**

Proposed by Cllr. Falat, Seconded by Cllr. S Keller, two in favour, 1 abstention.

Cllrs would like the Clerk to put dates at the side of electric bills etc to see what period they cover and would also like the Clerk to send them the dates for the Bowls club as the bill seemed high this time.

**F9. To receive an update on PWLB application**

Nothing has been carried out but agreed to get a working party together and take to the full council.

**F10. To discuss the assets surveys**

Ongoing

**F11 To discuss the draft budget 23/24 and agree any action.**

Cllr. Page gave all the councillors a copy of the draft budget, and asked for their comments, and will go through it with the clerk.

**F12. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:**

Towards the end of the meeting, we received notification that Her Majesty the Queen Elizabeth 11 had sadly passed away the councillors paid their respects and ended the meeting.

**To note date of next Finance Committee Meeting, Thursday 6<sup>th</sup> October 2022 5.30pm.**

The Chairman closed the meeting at 7.55pm.

Singed by the Chairman ..... Date.....