



## **Oulton Broad Parish Council**

### **Finance Committee Minutes**

#### **The Pavilion**

**5.30pm Thursday 10<sup>th</sup> October 2024**

**Present:** Councillors Benvenuto Falat (Chairman), Christine Ashdown, David Bromley, Brian Keller, Sandie Keller and Don Munro.

**Also, in attendance:** Michaela McGoun (Clerk)

#### **F1. Welcome:**

#### **F2. Announcement on Reporting:**

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

#### **F3. To receive and consider acceptance of apologies for absence:**

Apologies received from Cllr. B Keller. Cllr. Munro was not in attendance.

#### **F4. Declarations of Interest and dispensations:**

F4.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda. NONE

F4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. NONE RECEIVED

F4.3 To note any dispensations previously granted.

#### **F5. To agree the minutes from the previous finance meeting 18<sup>th</sup> July 2024**

Proposed by Cllr. S Keller, seconded by Cllr. Bromley. All in favour.

#### **5.1 Matters arising**

TCV – attendance dates, invite Friends of Bonds Meadow to one of the TCV days.

2 x benches purchased for Slaters Pit, purchase 1 more for Sunnyfields.

Transfer to SALC for salaries.

#### **F6. Public Forum:**

An opportunity for members of the public to make comments on any matters on this agenda.

**F7. To note the balance on accounts**

OBPC General Account £8,687.94

OBPC Savings / Reserves £321,225.62

**F8. To note the bank reconciliation for September 2024:**

**Noted.**

**F9. To approve the income and expenditure for October 2024.**

**Monthly**

MC Cleaning	Office / pavilion Clean	£144.00
Norfolk Copiers	Copy costs	£20.27
Daisy	Phone/internet	149.39

**ADHOC**

Microsoft	Clerk laptop security	£ 59.99
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**-£373.65**

**INCOME**

Mini Zoo	£60.00
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**TOTAL £60.00**

**Proposed by Cllr. Falat**

**Seconded by Cllr. Ashdown**

**All in favour.**

**F10. To discuss fire alarm alterations**

Clerk to email finance committee with the quote.

**F11. Budget overview**

This was discussed during item 7.

**F12. To discuss CCTV quote**

Quote received for full CCTV, for long range senders at a cost of £990.00.

This was discussed and it was agreed to go ahead.

Proposed by Cllr. S Keller, seconded by Cllr. Ashdown, all in favour.

**F13. To discuss Sunnyfields Play area quote.**

Clerk has found a 4-piece set for £18,000.00; this can come out off CIL which currently has £26,073.58. Clerk to contact the residents who asked for improvements to see if they are happy with that.

**F14. To discuss Parish Press costs.**

Winter edition is an 8-page newsletter,

Design & layout £290.00

Printing of 5000 copies £705.00

Advertising in the newsletter income £135.00.

Proposed by Cllr. Bromley, seconded by Cllr. S Keller, all in favour.

**F15. To discuss solar panel maintenance.**

Awaiting costs from the project manager for the museum.

**To note date of next Finance Committee Meeting**, Thursday 14<sup>th</sup> November 2024  
5.30pm.

The Chairman closed the meeting at 6.19 pm.

Singed by the Chairman ..... Date.....