



## Oulton Broad Parish Council

### Finance Committee Minutes

#### The Pavilion

5.30pm Thursday 14<sup>th</sup> November 2024

**Present:** Councillors Benvenuto Falat (Chairman), Christine Ashdown, Sandie Keller.

**Also, in attendance:** Michaela McGoun (Clerk)

**F1. Welcome:**

**F2. Announcement on Reporting:**

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

**F3. To receive and consider acceptance of apologies for absence:**

Apologies received from Cllr. B Keller, Bromley and Cllr Munro.

**F4. Declarations of Interest and dispensations:**

F4.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda. NONE

F4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. NONE RECEIVED

F4.3 To note any dispensations previously granted.

**F5. To agree the minutes from the previous finance meeting 10<sup>th</sup> October 2024**

Proposed by Cllr. Ashdown, seconded by Cllr. S Keller. All in favour.

**5.1 Matters arising**

**F6. Public Forum:**

An opportunity for members of the public to make comments on any matters on this agenda.

**F7. To note the balance on accounts**

OBPC General Account £4,303.85

OBPC Savings / Reserves £321,225.62

Recent correspondence with the bank, we discovered Andrew was still a signatory, despite paperwork being sent in when he left.

**F8. To note the bank reconciliation for October 2024:****Noted.****F9. To approve the payments for November 2024****Monthly**

M C Cleaning	office/pavilion	144.00
Norfolk Copiers	copy costs	40.09
Daisy	Phone/internet	149.39
GIH Electrical	CCTV	1068.00
ESS	Clear blocked toilet	153.12
TCV	Task Day	408.00
		<b>1,962.60</b>
<b>Income</b>		
Mini Zoo		120.00

**Proposed by Cllr. Ashdown, seconded by Cllr. S Keller  
All in favour**

**F10. To discuss fire alarm alterations****No further quotes received so defer to next meeting****F11. Budget overview**

Letter received from ESC regarding the band D figure. Budgeting is an issue as we split the precept halfway through so this was not budgeted for originally so is proving difficult to show. Clerk to populate a new spreadsheet which gives a cleaner picture.

**F12. To discuss quote for the park toilet roof**

AJ Builders have quoted to repair the roof to the toilets where the tiles are unsafe as the squirrels have eaten the roof batons etc. £4,128.00.

This was discussed and it was agreed to go ahead.

Proposed by Cllr. Ashdown, seconded by Cllr. S Keller, all in favour.

**F13. To discuss the wiring to park toilets**

GIH electrical have looked at the electrics in the toilet block as the squirrels have eaten through the wiring and they have reported it is dangerous.

Quote £1,176.00

There was also a quote from Gilberts for works required in the museum at a cost of £642.64

Proposed by Cllr. Ashdown, seconded by Cllr. S Keller, 2 in favour, 1 abstention.

**F14. To receive notification of National Salary Award 2024/25 to be backdated from 1<sup>st</sup> April 2024.**

This was noted.

**To note the date of the next Finance and Projects Committee meeting,**  
Thursday 12<sup>th</sup> December 2024 at 5.30pm.

The Chairman closed the meeting at 17.54pm.

Singed by the Chairman ..... Date.....