



Oulton Broad Parish Council

Full Council Meeting

Monday 21st February 2022 7pm

Held in the Pavilion

MINUTES

Present: Councillors Jean Bragg, Paul Carver, Benvenuto Falat, Brian Keller, Sandie Keller and Andrew Page.

Public in attendance: 3 members of the public, including District Cllr Gee.

Also, in attendance: Tina Newby (Clerk) and Admin Assistant Michaela McGoun, and two members of the public including District Cllr Gee

156. Welcome

157. Announcement on Reporting

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

158. To receive and consider acceptance of apologies for absence- Cllr Cannon was absent. Apologies from Cllr Pullen

159. Declarations of Interests and dispensations

159.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda.

159.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests.

159.3 To note any dispensations previously granted. None received.

160. Minutes: To approve the minutes of the meetings of 17th January 2022.

Proposed by Cllr B Keller, Seconded by Cllr Carver, all in favour.

161. Outstanding actions: To note actions taken from last meetings which are not detailed on this agenda.

- 69 Clerk to sort out outstanding car passes for FoNEP.
- 141 Cllr S Keller to contact the Community Support regarding children on bikes on North Side of Oulton Broad. This has been completed, Cllr S Keller has had no reply.
- 148 The Clerk to set up VAT training for the whole council. Still on ongoing.

Ongoing SALC will carry out the training.

141 - Chairman's Report

Many trees down in the park which have already been cut and removed.

162. Public Forum and Public Service Reports:

An opportunity for members of the public to make comments on any matters on this agenda. This forum will include **receipt of any written District Council, County Council reports.**

District Cllr Gee advised the Council that the budgets have been worked on and they are trying to keep the Council Tax down as low as possible.

The 3rd bridge is well into schedule, all the underground works done.

The flood defences are on target, flood doors were too small so under negotiation for larger ones which will cost more. Cost has been agreed.

Many trees are down with the recent storms, but work is underway to clear them all away to make safe.

Community partnership meeting is on 12 March at Parkhill.

Marlborough Road speed camera – The residents will have letters out on the 2nd March.

163. To receive an update from FoNEP and agree any necessary action:

Boulevard drains are no longer part of the Norse contract and so the drains need clearing out as full of debris. The Parish Council were unaware the contract has been changed. It was agreed that FoNEP will go in and clean the drains.

The gardener is working well, he is waiting to see what comes up now.

There is a plan to replace the fallen trees, we have a treebilee on the way. The Clerk has gone to Norse for a tree planting plan, they are either not interested or busy. The Clerk is contacting with the Suffolk Arborists to see what they recommend.

164. To receive an update on the works being undertaken for FoNEP workshop and agree additional quotes:

No date as yet.

165. To receive an update on the new office and agree any action:

Carpet has gone in upstairs, and the floor sealant will be laid over the next two days then the second coat can go on.

166. To receive an update on the migration of the OBPC emails and agree a way forward:

The Cllrs are still having issues, the Clerk commented that it is poor that the Company is not contactable by phone.

167. To approve the payments for this month and in between meetings:

Direct Debit

Daisy Communications	telephone, internet, mobile	£66.88
		<u>£66.88</u>

BACS

Norfolk Parish Training and Support	Induction for Clerks	£80.00
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	Expenses (heaters 41.15, printing 32.98, Stamps 7.92, fairy liquid 2.25, bin bags 4.90, toilet roll 10.00, tea bags 6.79, mileage 13.50)	£119.49
Tina Newby		
Norfolk Copiers	printing qrtly invoice	£74.41
Norfolk Copiers	metered printing	£66.00
		<u>£339.90</u>

Payments totalling £339.90 Proposed by Cllr B Keller, seconded by Cllr S Keller, all in favour.

168. To note the reconciliations of the bank statements outstanding for February 2022.

Approved

169. To update Councillors on any meetings relating to Parish since last meeting:

None attended

170. To discuss any health and safety issues relating to the Parish and agree any action:

None

171. To discuss the way forward for staff's file sharing and agree any action:

Agreed in November to stop locking the gates due to the cost to have them opened in the mornings. They were only locked to stop cars driving in here at night which has stopped anyway.

175. To note the change of date for the Annual Parish Meeting and confirm the date for the Full Council meeting April:

The meeting had been booked in as 18th April 2022, however that is a Bank Holiday so change the date to the 11th April, slightly different this year, with a walk in for potential new Councillors with a question-and-answer session, with nibbles. We will have posters and a press release for the meeting.

All in favour

176. To note the date for the Internal Audit

Week commencing 25th April 2022, the Clerk will deliver the paperwork.

177. To note any correspondence received since last meeting:

Numerous requests for trees to be planted.

Won't replace the Harbourmasters tree that fell in the winds as the earth not suitable for growing trees, the fallen tree had no roots. FoNEP may move the boat into that area.

Water sports Centre have asked if they can use the pavilion for interviews on the 1st March, Cllr Falat will ask them to email the Clerk.

178. Items for the next Agenda:

Bimonthly / Six weekly Meetings

To note date of next Council Meeting and Committee Meetings: Planning 7th March 4pm and 21st March 6pm 2022, Finance Committee Thursday 3rd March 2022 6pm, Full Council 21st March 2022 7pm. NEP Trust 21st March 2022, Events and Tourism TBC

179. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be

prejudicial to public interest by reason of the confidential nature of the business to be transacted:

To discuss assets and staffing issues and agree any action

Meeting closed 8.40pm