



## Meeting of the Parish Council

### In the Pavilion

6pm, Monday 17<sup>th</sup> June 2024

### MINUTES

**Present: Councillors Christine Ashdown, Jean Bragg, David Bromley, Paul Carver, John Davis, Brian Keller, Sandie Keller, and Johanna Turner.**

**Also in attendance:** Michaela McGoun (Clerk). 4 members of the public. 1 District Councillor.

#### 1. Welcome

#### 2. Announcement on Reporting

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

#### 3. To receive and consider acceptance of apologies for absence

Apologies received from Cllr. Falat, Carver, Munro, Besford-Land.

#### 4. Declarations of Interests and dispensations

4.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda. **Cllr. Davis as FoNEP Treasurer**

4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. Cllrs. Falat, Bromley and Davis all have an interest in OBWSC, Cllr. Falat as a member of the yacht club.

4.3 To note any dispensations previously granted.

#### 5. To discuss Co-opting a vacancy

##### 5.1 To interview and appoint vacancy 1

Johanna Turner spoke about herself and why she was interested in becoming a Councillor, Cllr. B Keller explained all Councillors are Trustees of Nicholas Everitt Park Trust. Johanna was very keen to join the team.

Proposed By Cllr. B Keller, seconded by Cllr. Bromley, all in favour.

The declaration of interest was signed.

## 6. To agree the minutes of the previous meeting held on 20<sup>th</sup> May 2024

Proposed by Cllr. Ashdown, seconded by Cllr. B Keller. 1 abstention, 6 in favour.

**6.1. Outstanding actions:** To note actions taken from last meetings which are not detailed on this agenda.

## 7. Chairman's Report:

The Chair explained that many things have broken in the park and are needing repairs. The museum refurbishment is underway. Recent D-Day celebrations was not a success due to the weather; we have learnt a lot from it with regard to events/ displays in the middle of the craft stalls to draw people in. It was suggested to hire in picnic benches for next time.

## 8. Public Forum and Public Service Reports:

An opportunity for members of the public to make comments on any matters on this agenda. This forum will include **receipt of any written District Council, County Council reports.**

District Cllr. Gee spoke about the parking issues in Commodore Road and will discuss with District Cllr. Robinson. Cllr. Gee has been re nominated onto the Broads Authority Planning. The bridge should be open by the summer.

## 9. To receive an update from FoNEP and agree any necessary action.

Voluntary hours for May are 131, plants for the extended bed have arrived and will be planted by the gardener next week. The College students have weeded, and litter picked. Hanging baskets will be a bit late as awaiting plants to arrive, they should be up by the end of the month.

## 10. To approve the payments for this month and between meetings:

Monthly			
MC Cleaning	Office / pavilion Clean		£144.00
Norfolk Copiers	Copy costs		£51.48
EDF	Office electricity		43.84
<b>ADHOC</b>			
Suffolk Arb	Tree work at Monckton	£	2,760.00
SLCC	Staff Training	£	144.00
Scott Builders	Concrete slab and bridge repairs		£1,920.00
			<b>£5,183.32</b>

Agreed at finance meeting.

## 11. To agree the committee Members for 2024/25 Rolled over to next month.

**12. . To approve financial year’s 23/24 AGAR forms as below and agree any action:**

12.a Section 1 – Annual Governance Statement 2023/24 (page 4 of AGAR)  
Extensively discussed at the Finance meeting and agreed to take to Full Council to ratify.  
Proposed by Cllr. Bromley, seconded by Cllr. Ashdown, all in favour

Accounting Statements 2023/2024 (page 5 of AGAR)  
Discussed at the Finance meeting and agreed to take to Full Council to ratify.  
Proposed by Cllr. Bromley, seconded by Cllr. Ashdown, all in favour

12.c Review and agree detailed 1A report (page 3 of AGAR)  
Proposed By Cllr. Bromley, seconded by Cllr. Ashdown, all in favour.

12.d 12d To agree dates for the period of Public Rights  
It was agreed to set the dates as 19<sup>th</sup> June 2023 to Wednesday 31<sup>st</sup> July 2024

**13. To receive the Committee Reports**

**1. Finance Brief**

No report

**2. Personnel Brief**

No report

**14. To note date of The Meeting of the Parish Council on Monday 22<sup>nd</sup> July 2024 at 6pm.**

**15. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:**

The Chairman closed the meeting at 18.53pm.

Signed by the Chairman..... Date.....