



## Meeting of the Parish Council

### In the Pavilion

6pm, Monday 18<sup>th</sup> December 2023

### MINUTES

**Present: Councillors Christine Ashdown, Anthony Besford-Land, David Bromley, Tracey Cannon, Paul Carver, Ben Falat, Brian Keller and Sandie Keller.**

**Also in attendance:** Michaela McGoun (Clerk). 3 members of the public. 1 District Councillor.

#### 1. Welcome

#### 2. Announcement on Reporting

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

#### 3. To receive and consider acceptance of apologies for absence

Apologies received from Cllr. Bragg.

#### 4. Declarations of Interests and dispensations

4.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda. None received

4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. None received.

4.3 To note any dispensations previously granted.

#### 5. Minutes: To approve all the minutes of the meeting of 20<sup>th</sup> November 2023.

Proposed by Cllr. B Keller, seconded by Cllr. Carver. All in favour.

##### 5.1 Matters arising

None

#### 6. Outstanding actions: To note actions taken from last meetings which are not detailed on this agenda.

Cllr. Bromley for the quote for the concrete pad.

Item 9 – the police have included Oulton Broad under the Lothingland Ward, which has 5 PCSO’s.

### 7. Chairman’s Report:

The Chairman thanked the volunteers from Bridge Road for all their hard work in preparing for and at the Carols on the Quay event, thank you it was a huge success. The Environment Agency have taken the monitoring of the land spring drain in house and have been actively looking into it and are planning to dredge it.

The Chair wished everyone a Merry Christmas and healthy New Year.

### 8. Public Forum and Public Service Reports:

An opportunity for members of the public to make comments on any matters on this agenda. This forum will include **receipt of any written District Council, County Council reports.**

District Cllr. Gee reported There was a visit to Kirkley waterfront, and the Sanyo land was mentioned, hopefully something of good quality will come. The Council have bought the Sanyo site and plan to develop with a mixture of commercial and residential.

The council are in a state of flux at the moment as some councillors have been sacked and some have left so it is a muddle. They have some schemes in place which were agreed but no costings were produced.

Bonds meadow have worked very hard, and they have reported some encroachment from two roads, so action needs to be taken.

The 3<sup>rd</sup> crossing was discussed and Cllr. Falat explained he has mentioned signage and Peter Aldous has become involved in the signage for Oulton Broad and agrees the need for signage.

### 9. To receive an update from FoNEP and agree any necessary action:

Voluntry hours for November were 118. The Parish Council and admin assistant for arranging the PAT testing. Volunteers will be in the park on 21<sup>st</sup> and 28<sup>th</sup> December, the gardener is off for two weeks so the volunteers will keep an eye on the rubbish.

### 10. To approve the payments for this month and in between meetings:

OBPC Cheque and BACS payment run.

<b>Monthly</b>		
<b>Inn House Technology</b>	<b>CCTV rental</b>	<b>£</b>
		<b>426.38</b>

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**£426.38**

### Payments for November to be authorised

<b>Monthly</b>		
<b>Norfolk Copiers</b>	<b>Copier rental</b>	<b>£</b>
		51.17
<b>MC Cleaning</b>	<b>Office / pavilion Clean</b>	£144.00
<b>Daisy</b>	<b>phone / internet</b>	£124.64
<b>Norse</b>	<b>3 x invoices, July to October</b>	£47,134.80

<b>ADHOC</b>			
<b>RIS Services</b>	<b>PAT test pavilion &amp; Office</b>		£
			90.00
<b>Suffolk Arboricultural</b>	<b>Tree works at Monckton</b>		£
			1,350.00
<b>Cozens</b>	<b>Christmas Tree Lights</b>		£
			600.00
<b>Norton</b>	<b>Laptop clerk security</b>		£
			49.99
<b>Water Sports Centre</b>	<b>Various works</b>		£
			3,157.60
			<b>£49,970.98</b>

The finances were agreed at Finance Committee and taken to Full Council

Proposed by Cllr. Falat, seconded by Cllr. Bromley. All in favour.

#### **11. To receive the committee reports.**

##### **1. Finance report**

Splitting of the budget between Parish and Trust is still ongoing. The staff time is donated to the park but will save the monthly moving of money. The urgent Monckton Tree works has been done but in the winds a level 3 tree came down. The tree works need looking at.

##### **2. Personnel Report**

No meeting this month so nothing to report, there is a meeting in the New Year.

##### **3. Events & Tourism report**

Not been a meeting but have been involved in the carols event. The meeting in January will be to look at the events for 2024. There is a 5% increase on hire fees for 2024. Have met with a local dog club who are interested in hiring the pavilion and area B of the park for dog shows. Cllr. Ashdown will meet up with the organisers again. Thank you to Cllrs. Bromley, Cannon and Carver for their time at the Carols on the Quay.

#### **12. To note date of next Full Council Meeting on Monday 15<sup>th</sup> January 2024 at 6pm.**

#### **13. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:**

The Chairman closed the meeting at 19.15pm.

Signed by the Chairman..... Date.....  
OBPC Full Council Minute 2023

