



## **Oulton Broad Parish Council**

### **Finance Committee Minutes**

#### **The Pavilion**

**5.30pm Thursday 16<sup>th</sup> November 2023**

**Present:** Councillors Benvenuto Falat (Chairman), David Bromley, Brian Keller, Sandie Keller and Don Munro.

**Also, in attendance:** Michaela McGoun (Clerk)

#### **F1. Welcome:**

#### **F2. Announcement on Reporting:**

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

#### **F3. To receive and consider acceptance of apologies for absence:**

Apologies received from Cllrs. Cannon and Ashdown.

#### **F4. Declarations of Interest and dispensations:**

F5.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda.

F5.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. NONE RECEIVED

F5.3 To note any dispensations previously granted. NONE

#### **F5. To agree the minutes from the previous finance meeting 12<sup>th</sup> October 2023**

Proposed by Cllr. Bromley, seconded by Cllr. S Keller, all in favour.

#### **5.1 Matters arising**

Neeves pit – clerk to get quotes.

#### **F6. Public Forum:**

An opportunity for members of the public to make comments on any matters on this agenda.

**F7. To note the balance on accounts**  
**OBPC General Account £46,145.25**  
**OBPC Savings / Reserves £335,225.62**

**F8. To note the Income and Expenditure for October 2023:**

**Noted.**

**The Chairman thanked Cllr. B Keller for checking the monthly bank reconciliations.**

**F9. To note the income and expenditure for November.**

<b>BACS</b>			
Monthly			
Inn House Technology	CCTV rental	£	426.38
			<b>£426.38</b>
<b>Payments for November to be authorised</b>			
Monthly			
<b>Norfolk Copiers</b>	<b>Copier rental</b>	£	74.41
<b>MC Cleaning</b>	<b>Office / pavilion Clean</b>		£144.00
<b>Daisy</b>	<b>phone / internet</b>		£124.64
<b>ADHOC</b>			
			<b>£769.43</b>

**Proposed by Cllr. B Keller, seconded by Cllr. S Keller, all in favour**

**To note the staff salary award for 2023/24 – These were noted.**

**F10. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:**

**To note date of next Finance Committee Meeting**, Thursday 14<sup>th</sup> December 2023  
 5.30pm.

The Chairman closed the meeting at 18.55pm.

Singed by the Chairman ..... Date.....