



Oulton Broad Parish Council

Grant Application Form

Please read the introductory notes and guidance leaflet before completing this form.

Name of Organisation:

Main Contact: **Position:**

Address:

..... **Postcode:**

Telephone: **Email:**

Q1 How would you describe your organisation? *(Tick all boxes that apply)*

Community Group	
Voluntary Organisation	
Registered Charity	
Charity No:	
Company limited by guarantee	
Other, please state:	

Q2. What are the main aims of your organisation?

.....

Q3. Does your organisation have:

- | | |
|--|--------|
| a) A formal constitution? | Yes/No |
| b) Public Liability insurance? | Yes/No |
| c) A health and safety policy <i>(if applicable)</i> | Yes/No |
| d) Child protection policy <i>(if applicable)</i> | Yes/No |

e) Working with vulnerable adults policy (*if applicable*)

Yes/No

f) Accounts for the last financial year?

Yes/No

Please provide copies of those ticked above:

Q4. How much financial assistance are you seeking from Oulton Broad Parish Council?

£

Q5. Please provide an indication of how you intend to spend (a) any grant awarded (b) or a breakdown of expenditure if the grant is for a one-off purchase:

a)
.....
.....
.....

b)

Items of Expenditure	Approx. Costs

Q6. Approximately how many people would benefit from a grant?

Q7. How many of these are Oulton Broad residents?

Q8. What would this benefit be?
.....
.....

Q9. Is this the first grant application you have made to Oulton Broad Parish Council?

Yes/No

Please include all the documentation in support of your application as listed in the guidance notes and return to The Clerk, OBPC, Broad House, Nicholas Everitt Park, Oulton Broad, Lowestoft NR33 9JR

Declaration:

I submit this application on behalf of the stated organisation and believe all statements contained herein, and all accompanying documentation, to be accurate. I understand that if the information supplied is found to be false in anyway, the Parish Council may seek to recover any grant made.

Signed: _____ **Date:** _____