



Meeting of the Parish Council

In the Pavilion

6pm, Monday 21st October 2024

MINUTES

Present: Councillors Christine Ashdown, Jean Bragg, Paul Carver, John Davis, Ben Falat, Brian Keller, Sandie Keller and Johanna Turner.

Also in attendance: Michaela McGoun (Clerk). 2 members of the public. 1 County / District Councillors.

1. Welcome

2. Announcement on Reporting

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

3. To receive and consider acceptance of apologies for absence

Apologies received from Cllrs. Bromley, Besford-Land and Munro.

4. Declarations of Interests and dispensations

4.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda. None

4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. None

4.3 To note any dispensations previously granted. None

5. To agree the minutes of the previous meeting held on 16 September 2024

Proposed by Cllr. B Keller, seconded by Cllr. Carver. All in favour.

5.1. Outstanding actions: To note actions taken from last meetings which are not detailed on this agenda.

Cllr. Falat spoke on behalf of Cllr. Bromley regarding the Free Jetty. Following a discussion and the negative points on having a free jetty it was agreed to take this no further.

Proposed by Cllr. Falat, seconded by Cllr. B Keller, all in favour

6. Chairman's Report:

Cllr. Falat did a short finance report.

Balance on the accounts – General account £8,681.34, Savings / EMR £321,255.62.

Benches have been purchased for Slaters Pit, Sunnyfields and Smiths Walk.

Payroll has recently been transferred to SALC.

Step ladders have been purchased and stored in the Tannoy Room, a ramp will be purchased to allow disabled access to the bandstand, this will be stored in the Tannoy Room also.

Parish Press came in slightly over budget but has been approved.

Cllr. Falat mentioned it is beneficial that Finance meetings occur in good time before the Full Council so any items can be included in the Full Council agenda.

From the previous meeting, it was agreed that Finance should include overview of projects, so going forward Finance will become Finance and Projects.

7. Public Forum and Public Service Reports:

An opportunity for members of the public to make comments on any matters on this agenda. This forum will include **receipt of any written District Council, County Council reports.**

Councillor Gee reported that there was a Full Council meeting to discuss waste disposal and recycling – the proposal was to empty general waste every 3 weeks, unfortunately there were not enough opposers present, so it was agreed.

There will be an official Gull Wing Bridge opening sometime in November with someone of notable dignitary opening it but nothing has been confirmed yet.

Cllr Gee will be at the Bonds Meadow AGM next month. A bench has been placed in Bonds Meadow for Christina but sadly there is no plaque as it is their policy which is a shame. It was suggested OBPC write a letter to The Friends of Bonds Meadow to request a change to the policy for this instance to recognise the work she put in for Bonds Meadow.

8. To receive an update from FoNEP and agree any necessary action.

Voluntary hours for September were 122, hanging baskets have come down, emptied and the plants are drying in the workshop. Circle bed has had wall flowers planted.

The memory rose has been ordered and will arrive in November.

FoNEP thanked Cllr. Ashdown for the Quiz Night which they enjoyed.

9. To approve the payments for this month and in between meetings:

Monthly			
MC Cleaning	Office / pavilion Clean		£144.00
Norfolk Copiers	Copy costs		£20.27
Daisy	Phone/internet		149.39
ADHOC			
Microsoft	Clerk laptop security	£	59.99

-£373.65

INCOME

Mini Zoo

£60.00

TOTAL

£60.00

Proposed by Cllr. Falat, Seconded by Cllr. Bragg, All in favour.

10. To discuss Ivy House Footpath

This matter was deferred to the next meeting. Cllr. Falat gave a brief outline of the situation.

11. To note the external auditors report.

Noted.

13. Combining of meetings.

Defer to next meeting when Cllr. Bromley is in attendance.

16. To consider more bins at Slaters Pit and bench fitting.

Quote received, Clerk will forward to all Councillors for approval, Add to the next Finance and Projects agenda.

17. To ratify Works to Nursery Woods by The Conservation Volunteers.

The new plan was agreed and ratified.

Proposed by Cllr. Bragg, seconded by Cllr. B Keller, all in favour

18. Warm Welcome Room

Cllr. Ashdown asked the Council to consider hosting a warm welcome room 1 day per week in the Pavilion, The District Councillors have agreed to give money towards it to cover expenses, we will need volunteers, outside agencies will also be asked if they will volunteer. It will be November to March 11am to 3pm.

This was agreed to go ahead.

Proposed by Cllr. Ashdown, seconded by Cllr. Falat, all in favour.

19. Volunteers for Halloween Event.

The Halloween event is on 31st October 10am to 4.30pm, Cllr. Ashdown asked for volunteers, Cllr. Turner volunteered and her Mum, both Clerk and Admin Assistant will attend.

Money raised from the raffle and quiz was £186.47.

20. To note date of next Full Council Meeting on Monday 18th November 2024.

21. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

1. Oulton Broad Mini Zoo

Request that Scott and his Sister come in for a meeting to discuss further. Clerk to email Cllr. Besford-Land.

2. Slaters Pit

Cllr. Bragg explained that the Clerk and herself met with the Environment Agency and a few other people and the Clerk was given a list of steps to take to register the pond and get signage set up with rules and appoint a bailiff. No fish should be added without permission from DEFRA. Clerk to contact EA to ask what steps to take to deal with the situation.

Cllr. Falat suggested a consultation with neighbours for Kesgrave field and include Slaters Pit.

The Chairman closed the meeting at 19.28pm.

Signed by the Chairman..... Date.....