



Oulton Broad Parish Council

Minutes of the Finance Committee for the meeting of 7th April 2021 held virtually using Zoom

Present: Councillors Christine Ashdown, Tracey Cannon, Benvenuto Falat, Brian Keller, Sandie Keller, and Andrew Page (Chairman).

Also, in attendance: Tina Page (Clerk).

F299. Welcome: The Chairman welcomed everyone to the meeting.

F300. Announcement on Reporting:

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

F301. To receive and consider acceptance of apologies for absence: None.

F302. Declarations of Interest and dispensations: No declarations were declared.

F303. Minutes: The minutes for 3rd March 2021 were approved as being an accurate record. Proposed by Cllr B Keller and seconded by Cllr Ashdown. **ALL AGREED**

F303.1 To review outstanding issues from last meeting.

F265. Clerk to obtain costings for repair and leasing of a printer – all the Councillors were given notes containing the prices for leasing printers and the costings for 5 different companies. After some discussion it was agreed to go with Norfolk Copies. We agreed on the example costing of 900 mono and 100 colour, 5 years £35.67 + VAT. Proposed by Cllr S Keller and seconded by Cllr B Keller **ALL AGREED**

Action Clerk to source a secure disposal company for the old printer.

There was an agreement for the left-over toner cartridges to be donated to Russell who is doing the payroll services free of charge. Printer to be installed around June time.

F262. Clerk to update on the closure of Unity Bank Account – the bank has been finally closed. Monies has been transferred.

F294. Clerk to contact James Reeder regarding grants or the Gym Equipment – The Clerk has sent an email to all District and County Councillors. They cannot offer any grants at the moment because they are in Pardah. James advised to send an email out, so that we are on top of the pile for grants when they are able to spend the money.

F304. Public Forum:

No members of the public present.

F305. Payments: to agree payments as per payment schedule

Norfolk PTS	Subscriptions	£500.00
Brian Keller	Expense's mileage	£20.25
		<hr/>
		£520.25

Payments totalling £520.25 were approved for payment. Proposed by Cllr Falat and seconded by Cllr Ashdown.

**5 AGREED
1 ABSTAINED**

F306. To note the Income and Expenditure for March 2021: This has been uploaded to Docmonster.

F307. To discuss the adult gym in Kesgrave Drive: Badgers CEO has offered to donate £1000 to the Adult Gym equipment. **Action Clerk** to chase this donation.

F308. To discuss the replacement of the multi play area at Smiths Walk and the problems with the matting: The Clerk had obtained 3 quotes, these were given to the Councillors prior to the meeting. The preferred option was with Caloo. The agreement was to replace the swings and Option 2 of the Multiplay frame. Swings £3,350 and the multiplay frame £12,225. Proposed by Cllr S Keller and seconded by Cllr B Keller **ALL AGREED**
Action Clerk to order these and arrange a site visit.

F309. To receive an update on the PWLB: All paperwork has been submitted. No knowledge of receipt or any reply at the comment.

F310. To discuss the Reserves and Ear Marked Reserves: The Clerk produced a draft General and Ear Marked Reserves for discussion. It was noted that Cllr Page has a meeting with the Clerk on 27th April to discuss the accounts.

F311. Items for the next agenda: PWLB, and EMR

To note date of next Finance Committee Meeting 12th May 2021

F312. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted: transacted:

Asset issues were discussed and agreements made.

There was no more business to be discussed. Meeting closed 7.15pm

Minutes approved on 2021

Signed
Finance Chair