



Oulton Broad Parish Council

Minutes of the Finance Committee
for the meeting of 3rd February 2021
held virtually using Zoom

Present: Councillors Christine Ashdown, Benvenuto Falat, Brian Keller, Sandie Keller, and Andrew Page (Chairman).

Also, in attendance: Tina Page (Clerk).

F271. Welcome: The Chairman welcomed the Councillors to the meeting.

F272. Announcement on Reporting:

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

F273. To receive and consider acceptance of apologies for absence: None.

F274. Declarations of Interest and dispensations:

F274.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda, Cllr Falat has an interest in OBWSC

F274.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests.

F274.3 To note any dispensations previously granted.

F275. Minutes:

The minutes for 6th January were agreed as being an accurate record. Proposed by Cllr Page and seconded by Cllr B Keller **ALL AGREED**

F275.1 To review outstanding issues from last meeting.

F265. Clerk to obtain costings for repair and leasing of a printer. – ongoing.

F262. Clerk to update on the closure of Unity Bank Account – ongoing, second form has been sent.

F276. Public Forum:

There were no members of the public.

F277. Payments: to agree payments as per payment schedule:

Bullguard	Automatic renewal (Clerks bank)	£79.99
Paul Carver	Printing - reimbursement Jan	£1.80
Norfolk PTS	B Keller and Clerk	£92.00

Norfolk PTS	T Cannon	£40.00
SCC	Pension - January	£844.98
		<u>£1,058.77</u>

Payments totalling £1,058.77 were agreed. Proposed by Cllr Ashdown and seconded by Cllr B Keller. **ALL AGREED**

F278. To note the Income and Expenditure for January 2021:

Ongoing

F279. To receive an update on the purchasing of Adult Gym equipment for Kesgrave Drive and Smith Walk and agree any action:

The survey that has come back from Smiths Walk, they would prefer to keep the children’s play area. CiL to replace the playframe. The slide has been damaged for a long time. Although it was noted that this is not on the last RoSPA report.

F280. To receive an update on the Smiths Walk fence and agree any action:

This has been completed. There was a concern that the fence was rebuilt on a Sunday. It was agreed to pay as per PO 007, £2151.60.

F281. To receive an update on the PWLB and agree any action:

We have had some work refining the documentation to go with the PWLB. Found on closer inspection there is an onus on specific surveys and consultations. We may hit a stumbling block. We may need to prioritize the work in stages for the flat and leave some work for a later date.

F282. To discuss the renewal of Norse Partnership and agree any action:

We need to form a working party to discuss the renewal. Norse is a very neat package, involving play area, gardening maintenance, waste collection, facilities management. It was decided that the finance committee will form the working party. The renewal needs to be completed in 2022, and not 2023, due to purdah.

F283. Items for the next agenda:

Progress on PWLB
Progress on Working group
Specific results survey and suggestions.

To note date of next Finance Committee Meeting 3rd March 2021

F284. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted: transacted:

- To discuss assets and outstanding invoices.

There was a discussion about the future of virtual meetings. Government ruling that we must revert back to face-to-face meeting from 7th May 2021. Parish Councils are asking their MP’s to write to the government to get this extended.

There was no more business to be discussed. Meeting closed 6.55pm

Minutes approved on 2021

Signed
Finance Chair