



Oulton Broad Parish Council

Minutes of the Finance Committee for the meeting of 3rd March 2021 held virtually using Zoom

Present: Councillors Christine Ashdown, Tracey Cannon, Benvenuto Falat, Brian Keller, Sandie Keller, and Andrew Page (Chairman).

Also, in attendance: Tina Page (Clerk).

F285. Welcome: The Chairman welcomed Tracey to the meeting and the rest of the Councillors to the meeting.

F286. Announcement on Reporting:

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

F287. To receive and consider acceptance of apologies for absence: None.

F288. Declarations of Interest and dispensations:

F288.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda - None

F288.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. - None

F288.3 To note any dispensations previously granted. - None

F289. Minutes:

The minutes of 3rd February were approved as being an accurate record. Proposed by Cllr B Keller and seconded by Cllr S Keller

**5 AGREED
1 ABSTAINED**

F289.1 To review outstanding issues from last meeting.

F265. Clerk to obtain costings for repair and leasing of a printer. The Clerk has received a quote to repair the existing printer, this would cost £405.00, including consumables.

Plus £150.00 for a fuser unit. The cost for leasing a printer would be:

Xerox C405DNM Colour 7.40p per side and mono .90p per side, rental £155.00 per qtr over 3 years.

Xerox C505DNM Colour 5.90p per side and mono .80p per side, rental £215.00 per qtr over 3 years.

Action Clerk to source more printer leasing quotes.

F262. Clerk to update on the closure of Unity Bank Account – The second form has been posted.

F290. Public Forum: No members of the public attended.

F291. Payments: to agree payments as per payment schedule:

Waveney Norse	Partnership fees	£7,710.00
Paul Carver	Printing Feb	£0.90
Tina Page	OBPC 21 Stamps 18.11, printing 44.98, Condolence book 34.94 travel 22.50	£120.53
		<hr/>
		£7,831.43
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Payments totalling £7,831.43 per approved. Proposed by Cllr Falat and seconded by Cllr Ashdown. **ALL AGREED**

F292. To note the Income and Expenditure for February 2021: Ongoing.

F293. To discuss the replacement of benches and the refurbishment of the existing ones at Kesgrave Drive:

There are four old benches, two of them have been condemned. The cost to refurbish the other two will cost £504.00. CiL monies would not pay for repairs. Replace two with new benches. Proposed to purchase 2 of the Compact option. Proposed by Cllr Page and seconded by Cllr B Keller. £375.00 x 2. Location to follow. **ALL AGREED**

Action Clerk to progress the order.

F294. To discuss the adult gym in Kesgrave Drive:

Grants received so far £2000. Grant application has been filled in from Adnams for the disabled piece in NEP. Clerk has contacted Badgers to see if they would provide some funding. **Action Clerk** to contact James Reeder for some funding.

F295. To discuss the replacement of the multi play area at Smiths Walk:

Monster play from Caloo, swing 3,350.00, multi play option 1, 12,225.00, option 2, 14,000. EPS – Local. Removal 2,090, swing 2,954.40, multi play 12,913.45. **Action Clerk** to send specifications to the Finance Committee.

F296. To receive an update on the PWLB:

There is a problem with the timescales and the notices going out to the residents. There was a consideration as to whether we will be able to get the new newsletter out earlier with the survey. **Action Cllr Page** to contact the designer to see if it is possible for the production can be done any earlier. **Action Clerk** to provide PWLB with screenshots of the notices on the website and photo of the notices on the noticeboard.

F297. Items for the next agenda:

All of the above.

To note date of next Finance Committee Meeting 7th April 2021

F298. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted: transacted:

- To receive an update on OBPC assets

There was no more business to be discussed. Meeting closed 7.30pm

Minutes approved on 2021

Signed
Finance Chair