



Oulton Broad Parish Council

Minutes of the Finance Committee for the meeting of 3rd August 2021, 4pm held in the Pavilion

Present: Councillors Christine Ashdown, Tracey Cannon, Benvenuto Falat, Brian Keller, Sandie Keller, and Andrew Page (Chairman).

Also, in attendance: Tina Newby (Clerk).

F1. Welcome: The current Chairman welcomed everyone to the meeting. There were 2 members of the public present. It was noted that the meeting started at 4.30pm

F2. To Appoint a Finance Chairman: Cllr S Keller proposed for Cllr Page to continue to be Finance Chairman. Seconded by Cllr B Keller.

**5 AGREED
1 ABSTAINED**

F3. To Appoint a Finance Vice-Chairman: Cllr S Keller proposed Cllr Cannon as Vice Chairman, seconded by Cllr Ashdown.

**5 AGREED
1 ABSTAINED**

F4. Announcement on Reporting: The Chairman updated the Councillors and public of the reporting.

F5. To receive and consider acceptance of apologies for absence: None.

F6. Declarations of Interest and dispensations:

F6.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda - None

F6.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests - None

F6.3 To note any dispensations previously granted - None

F7. Minutes:

The minutes of 7th April were approved as being an accurate record. Proposed by Cllr S Keller and seconded by Cllr B Keller.

F7.1 To review outstanding issues from last meeting.

F307. Clerk to chase the donation from Badgers for the Adult gym equipment. Clerk has received £1000 from Badgers as a donation.

F8. Public Forum:

Nothing was reported.

F9. Payments: None for this meeting

F10. To note the Income and Expenditure up to June 2021: noted

F11. To note the approval of the Bank Reconciliations for April – June 2021:
Completed by Cllr B Keller

F12. To discuss the PWLB and the way forward: Payment and interest schedule 1.31%, compound interest. Repayments 2nd February and 2nd August each year. One payment this year, will need to budget accordingly.

F13. To discuss the upgrading of dessol emails to Exchange: To migrate over it will cost £576 + VAT. This will be more secure, and everyone should be able to use it. Proposed by Cllr Falat and seconded by Cllr S Keller. **ALL AGREED**

F14. To discuss the adult gym in Kesgrave Drive, and the play equipment at Smiths Walk: Kesgrave Drive completed. Some outstanding tasks with the matting at Smiths Walk. Skip is still there. **Action Clerk** to update Zurich on the extra equipment for insurance.

There was a suggestion of a witch's hat at Sunnyfields when we have some money.

There will be a press release on 11/8/21, photographer, coming down.

F15. To receive an update on the cleaning company: Cllr Ashdown discussed the cleaning companies. She had obtained quotes for 2 and the 3rd would not quote. It was proposed and agreed to go with East Anglian Cleaning. They should include window cleaning. They will be scheduled to come down on the 11th to start cleaning. **ALL AGREED**

F16. Items for the next agenda: None.

To note date of next Finance Committee Meeting To be confirmed.

F17. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted: transacted:

There was no more business to be discussed. Meeting closed 5.15pm

Minutes approved on 2021

Signed
Finance Chair