



Oulton Broad Parish Council

Finance Committee Minutes

The Pavilion

4pm Thursday 8TH May 2025

Present: Councillors Benvenuto Falat (Chairman), Christine Ashdown, David Bromley, Brian Keller, and Sandie Keller.

Also, in attendance: Michaela McGoun (Clerk)

F1. Welcome:

F2. Announcement on Reporting:

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

F3. To receive and consider acceptance of apologies for absence:

Apologies received from Cllr. Munro.

F4. Declarations of Interest and dispensations:

F4.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda. NONE

F4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. NONE RECEIVED

F4.3 To note any dispensations previously granted.

F5. To agree the minutes from the previous finance meeting 10th April 2025

Proposed by Cllr. B Keller, seconded by Cllr. Ashdown, all in favour.

5.1 Matters arising

Museum heating – Following a walk around, it was noted that there are 20 heaters in the museum set at 15 degrees, it was advised by an electrician to lower the thermostat to 5 degrees.

Sunnyfields – email to Cllr Gee to chase arranging an official opening.

CCTV cable in boat house to be moved.

Neeves clearance is completed.

Easement - Cllr Falat has spoken to the Harbourmaster.

F6. Public Forum:

An opportunity for members of the public to make comments on any matters on this agenda.

F7. To note the balance on accounts

OBPC General Account £22,911.52

OBPC Savings / Reserves £284,255.58

F8. To note the bank reconciliation for April 2025:

Rolled over to next meeting as end of year not completed with Rialtas

F9. To approve the payments for May 2025

Monthly		
MC Cleaning	Office / pavilion	£129.60
Norfolk Copiers	Copy costs	£26.38
Daisy	Phone/internet	
ADHOC		
Robin Goreham	Internal Audit	£ 85.00
K Wightman	Parish Press	£ 150.00
Rondor Printing	Stationary	£ 11.98
		-£402.96
INCOME		
P Petty	Rent	£60.00
Bank	Interest	£0.00
TOTAL		£60.00

Proposed by Cllr. Bromley

Seconded by Cllr. Ashdown

All in favour.

F10. To discuss the Agar

Agar not completed as waiting for Rialtas to finish the Year End.

F11. To discuss soil sample quote

Quote received for soil sampling at Kesgrave for £195.00 + VAT.

Quote received for potentially toxic soil analysis at Kesgrave at a cost of £195.00 + VAT. This includes collecting the samples, bagging the cores and sending to the laboratory for analysing.

Proposed by Cllr. S Keller, seconded by Cllr. Bromley, all in favour.

F12. To discuss boating lake quote.

Defer to a later date as the tenants required the lake operational for the recent bank holiday. Quote will be sent at the end of the season.

F13. To discuss the car parks lease

The lease was discussed, and it was agreed to accept the Solicitors suggestions.

Going forward all car park passes should have in accordance with items 4.2 & 4.3 of the Landlords Rights.

Proposed by Cllr. S Keller, seconded by Cllr. B Keller, all in favour.

F14. To discuss Strimming quote at Slaters Pit

Roll over to next month as ESS have requested a site visit.

To note date of next Finance Committee Meeting, Thursday 5th June 2025 4pm.

The Chairman closed the meeting at 4.41pm.

Singed by the Chairman Date.....