



Oulton Broad Parish Council

Meeting

Monday 19th July 7pm

Held in the Pavilion

MINUTES

Present: Councillors Christine Ashdown, Jean Bragg, Paul Carver, Benvenuto Falat, Brian Keller, Sandie Keller and Lee Pullen.

Also, in attendance: Tina Page (Clerk)

Public in attendance: 2 members of FoNEP and 2 members of the public were in attendance.

36. Welcome: The Chairman welcomed everyone to the meeting, our first face to face meeting for a long while.

37. Announcement on Reporting

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

38. To welcome the new Councillor to the Parish Council: Tony Taylor could not make this meeting.

39. To receive and consider acceptance of apologies for absence: Cllrs Cannon, Cuss and Page apologies were accepted.

40. Declarations of Interests and dispensations

39.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda - None

39.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests - None

39.3 To note any dispensations previously granted - None

41. Minutes: The minutes for the meeting of 23rd June 2021 were approved as being an accurate record. Proposed by Cllr B Keller and seconded by Cllr Bragg. **ALL AGREED**

42. Outstanding actions: To note actions taken from last meetings which are not detailed on this agenda.

- None

43. Chairman's Report: Thank you to the Clerk. This is Freedom Day for the lifting of the lockdown restrictions. There is a new Adult Gym being installed at Nicholas Everitt Park and Kesgrave Drive. Smiths Walk replacement equipment has been installed. The new shelter has been rebuilt by Cleveland Joinery and looks identical to its sister shelter.

44. Public Forum and Public Service Reports:

An opportunity for members of the public to make comments on any matters on this agenda. This forum will include **receipt of any written District Council, County Council reports:** Apologies from District Councillors Gee and Robinson have been received.

45. To receive an update from FoNEP: There was a discussion regarding a purchase of a greenhouse to be put in the gardeners compound. This will be set up once the trees have been removed. Action Clerk to send FoNEP the grant application. The roundabout bed has been measured 27² metres; this will need around 300-500 plants to fill it. There will be a plan drawn up. The step ladders will need a safety inspection. FoNEP to liaise with Cllr Carver. The facilities in the Pavilion will be open to FoNEP as of now, but not the use of the Hall. The Council expressed their thanks for the work they do.

46. To set up a working party for the Gateway to the Broads 5 year plan: The Clerk is reading and going through the document. We need to set up a Working Party with FoNEP to go through the document. Cllrs S Keller, Carver and Ashdown volunteered to be part of the working party. The meeting will be held on a Thursday.

47. To receive an update on the PWLB: Due to the fact that we will need to start paying the contractors it was agreed to start the loan from August 2021.

48. To note an ad hoc finance meeting for 3rd August 4pm: There will be a walk around the playgrounds with Norse prior to the Finance meeting, starting at Bonds Meadow.

49. To appoint an Internal Auditor for 21/22 and agree any action: The Council appears happy with the work done by Heelis and Lodge and have agreed to appoint them again. Proposed by Cllr Ashdown and seconded by Cllr Carver. **ALL AGREED**

50. To approve the payments for this month and in between meetings:

BACS		
IHT	2 CCTV Cameras	£41.76
Viking	Lever arch files/USBA	£61.01
Brian Keller	mileage	£15.75
Ultimate Building Services	damp proofing	£1,678.00
Tina Page	tea, coffee, sugar, travel, printing	£38.04
		<hr/> £1,834.56 <hr/>

Payments totally £1834.56 were approved for payment. Proposed by Cllr Falat and seconded by Cllr Bragg. **6 AGREED**

1 ABSTAINED

51. To note the reconciliations of the bank statements outstanding this financial year: Ongoing.

52. To appoint cleaning services and agree any action: Cllr Ashdown sourced 3 quotes, one was not interested. Option 2 £30.xx per hour, £132.64 + VAT per calendar month. Option 3 £47.88 Including VAT per hour. Cllr Carver proposed to go with option 2, seconded by Cllr B Keller.

ALL AGREED

Option 2 was East Anglian Cleaning. Agreed to start in August 2021.

53. To receive an update Smiths Walk playground: Cllr B Keller project managed the removal and installation with Caloo. Norse safety person was concerned regarding the matting, there were trip hazards. They will be sorting this during the week.

54. To discuss Councillors keeping an eye on the playgrounds near them and agree any action: There was a suggestion that the Councillors living nearby could keep an eye on the playgrounds. Cllr Ashdown said she would do Bonds Meadow, Cllr B Keller agreed to do Smiths Walk, Cllr S Keller would do NEP. We just need Sunnyfields and Kesgrave Drive. There was a suggestion that Cllr Cannon could do Sunnyfields, and Cllr Bragg could do Kesgrave Drive.

55. To update Councillors on any meetings relating to Parish since last meeting: We have had Asbestos meetings for the buildings in the park, and OBWSC.

56. To receive an update on the events that are happening in the park: Powerboats starting 22/7/21, Nearly Festival and pop-up cinema.

57. Items for the next Agenda: None

To note date of next Council Meeting and Committee Meetings: No Full Council meetings in August, Planning meeting 2nd August and 16th August 2021, both 4pm.

58. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

To discuss assets and agree any action:

No more business was discussed. Meeting closed 8.10pm

Minutes approved on 2021

Signed Parish Council Chair