



Annual Meeting of the Parish Council

In the Pavilion

6pm, Monday 20th May 2024

MINUTES

Present: Councillors Christine Ashdown, Jean Bragg, David Bromley, Paul Carver, John Davis, Ben Falat, Brian Keller, Sandie Keller, and Don Munro.

Also in attendance: Michaela McGoun (Clerk). 5 members of the public. 1 District Councillor.

1. Welcome

2. To appoint a Chairperson

The position was discussed, and Sandra Keller volunteered to stand. There were no other volunteers.

Proposed by Cllr. Bragg, seconded by Cllr. Bromley, all in favour.

2.1 To sign the declaration of Office Form.

The form was duly signed and witnessed by the Proper Officer.

3. To appoint a Vice Chairperson

Cllr. Falat suggested he was willing to stand as Vice Chair.

Proposed by Cllr. B Keller, seconded by Cllr. Carver, all in favour

4. Announcement on Reporting

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

5.To receive and consider acceptance of apologies for absence

Apologies received from Cllr. Besford-Land

6. Declarations of Interests and dispensations

4.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda. **Cllr. Davis as FoNEP Treasurer**

4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. Cllrs. Falat, Bromley and Davis all have an interest in OBWSC, Cllr. Falat as a member of the yacht club.

4.3 To note any dispensations previously granted.

7. To agree the minutes of the previous meeting held on 15th April 2024

Proposed by Cllr. B Keller, seconded by Cllr. Munro, 1 abstention, 8 in favour.

8. Outstanding actions: To note actions taken from last meetings which are not detailed on this agenda.

Cllr. Falat distributed a report.

Oulton Broad Parish Council

Finance Committee (Thu-16th May 2024)

Briefing to Full Committee (Minute 15th April: Item-10 update)

F.3 Attendance: Cllrs Ashdown, Falat (Chair), S.Keller, B.Keller (Quorum established)

F.7 Bank Accounts Now April change

General a/c £23,800.95 £7,306.43 [up £16,494.52]

Savings a/c £298,225.62 £235,225.62 [up £63,000.00] (Incl. EMRs)

For Reference:- NEP-Trust a/c £14,820.05

NEP Savings a/c £73,655.00

Total Parish + Trust cash assets £410,501.62

F.10 Auditor's Report

Noted and commented on its favourability; especial thanks accorded to Clerk.

F.11 (discussed "non-public", but deemed in public interest to disclose general overview)

Monckton Whereas one fallen tree has been deemed unsafe to remove (within budget) it has been made relatively safe and the uprooted part adjacent to footpath fenced, Suffolk Highways are awaited to repair the footpath.

On the morning of Finance meeting, another tree fell across the road, onto a car and private property wall; reported by a local Councillor, ESS have cleared; however probably insurance claims are anticipated for damage.

Salaries Noted that staff salaries reflect latest National Scales w.e.f. 01-April-2024

Newsletter Printed & ready for distribution; personnel for Northern (NR32) & Southern (NR33) distributions identified and to be accorded appropriate honoraria.

Climbing Walls Two mini/traverse climbing walls approved for purchase through CIL and to be installed at Bonds Meadow & Kesgrave Field play-areas

(These are low-aspect and at sub 60cm fall-height require nil special surrounds).

Allotments OBPC has two allotment sites at Clarkson Rd (existing) & Neeves Pit (new); the Neeves site was in an abandoned state and has now been cleared and levelled.

Management of allotments is handed to Lowestoft & District Allotments Ltd.

L&DA-ltd pays parish a peppercorn for each site, and parish sponsors management with an annual payment; an agreement (memorandum of understanding) has been generated and L&DA-

ltd has marked-out some 7 plots with a start-up group of tenants assigned to work-up the site.

It is hoped i.d.c. to obtain some of the old beach huts (dumped adjacent), but though there exist some 40+ of these, there remains an unfortunate hold-up at ESC for their release, with other parishes now made aware and wishing to benefit equitably.

Precept As previously determined the Precept has been split in half between Trust internally

and Parish externally, based on 2023/24 reports; with recent receipt from ESC of interim 50% of Precept, the Parish and Trust have each gained 25%, however Parish retains

control

of all EMRs. Council is referred to Item-F.7 above.

Budget At this 1½-month stage, comparison between Budget & Spend would be misleading, subject to unusual events. An underlying Budget Report has been prepared for populating at

the first Quarter (draft for June-24).

Asset Register Parish is highly asset-rich with the Trust accounting for some 50% of costs, but

lettings both within the Park and without at Colmans providing considerable regular rent-income.

The Auditor's Report was reserved in its recognition of the full basket of assets; this has prompted improving the detail-record and especially to ensure Insurance is adequate (purely

'land' is not insured for loss, however some assets like Bowling Green are not insured whereas Tennis Courts are; ... to be regularised & remedied

9. Chairman's Report:

The new Chair thanked everyone for voting for her again.

The museum works are going ahead and were looking for funding, District Cllr. Gee offered to happily fund something for them.

10. Public Forum and Public Service Reports:

An opportunity for members of the public to make comments on any matters on this agenda. This forum will include **receipt of any written District Council, County Council reports.**

District Cllr. Gee reported that ESCC are detoxifying the land on the old Sanyo site, the bridge should be opening quite soon. There will be a full AGM this week so there will be a new Chair and Deputy. Cllr Gee attended a meeting for the museum and was very impressed with the project manager Dale Copley.

11. To receive an update from FoNEP and agree any necessary action.

Voluntary hours for March were 133 and April 106. The marigolds have grown well and are being prepped for planting, the hanging baskets need a clean before planting up. Students from East Suffolk College are getting on well, the Green Flag judging went well just awaiting his report and decision.

FoNEP wanted to thank the builders who allowed them access to the greenhouse. The drainage in the sunken garden seems to be working following a heavy downpour.

It was confirmed that FoNEP would be happy to paint the bridge once it has been repaired.

12. To note the Internal Auditors Report.

The report was noted and a big thank you to the Clerk for being so efficient.

13. To note the Parish Council still holds the General Power of competence.

14. To note date of The Meeting of the Parish Council on Monday 17th June 2024 at 6pm.

15. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be

prejudicial to public interest by reason of the confidential nature of the business to be transacted:

15.1 To discuss the assets and agree any action:

- WOYBC
- OBWSC
- Mini Zoo

The Chairman closed the meeting at 18.59pm.

Signed by the Chairman..... Date.....