



Meeting of the Parish Council

In the Pavilion

6pm, Monday 16th December 2024

MINUTES

Present: Councillors Christine Ashdown, Jean Bragg, David Bromley, Paul Carver, Ben Falat, Brian Keller, Sandie Keller, Donald Munro and Jo Turner.

Also in attendance: Michaela McGoun (Clerk). 2 member of the public. 1 County / District Councillors.

1. Welcome

2. Announcement on Reporting

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

3. To receive and consider acceptance of apologies for absence

Apologies received from Cllrs. Besford-Land. Cllr. John Davis did not attend.

Cllr. Falat proposed a message of get well soon to Cllr. Besford-Land from OBPC.

4. Declarations of Interests and dispensations

4.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda. None

4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. None

4.3 To note any dispensations previously granted. None

5. To agree the minutes of the previous meeting held on 18th November 2024

Proposed by Cllr. B Keller, seconded by Cllr. Bragg. 2 abstentions, 7 in favour.

5.1. Outstanding actions: To note actions taken from last meetings which are not detailed on this agenda.

6. Chairman's Report:

We have been working in the background on projects. We had an urgent planning issue from the Broads Authority regarding planning options at Ivy Lane which OBPC objected to and asked District Cllr Gee to step in. Cllr. Gee suggested a representative from the Council attend the BA planning meeting, Cllr. Falat was voted to attend.

We are upgrading the play park at Sunnyfields and an accessible climbing frame in Nicholas Everitt Park.

Carols on the quay went well.

7. Public Forum and Public Service Reports:

An opportunity for members of the public to make comments on any matters on this agenda. This forum will include **receipt of any written District Council, County Council reports.**

District Cllr. Gee reported that the County Council elections have been postponed by a year and the Government is intending to abolish all County, District and Parish / Town Councils. Cllr. Gee advised us to negotiate with them as it will affect the personal contact for the local people.

8. To receive an update from FoNEP and agree any necessary action.

Voluntary hours for November were 126. The tree survey made interesting reading, FoNEP would like to see a costed project for the future to get works done from the strimming damage caused by contractors from ESC. A readable map with the numbers on, Ben has managed to do this so will engage with FoNEP to see what we can fit in the budget. It was agreed that Ben, Jean and Sandie would attend. FoNEP thanked the parish Council for sorting out the PAT.

The memory rose has arrived and has been potted until a hole can be dug after Christmas.

FoNEP thanked Michaela and Rebekah for all their help and support in 2024 and also thanked the PC and wished everyone a Happy Christmas and New Year.

9. To receive a Finance and projects brief

- **General a/c** has spent ~£4,400 since last mtg.

The rate-of-spend is once again low, (given a monthly budget profile of ~£5.7k).

Indicates an anticipated end-of-year underspend which should rightly move to the General Reserve, which presently is quite weak following the large, unexpected Roofing expenditure in 2023/4.

- **Savings a/c** has had £5k transferred to General a/c and now stands at ~£316k
This includes a considerable pot of EMR (Ear-Marked-(Project)-Reserves)
- **2025-26 Budget in Draft** is approaching final version.
Presently it returns **2.44% uplift** of Precept.
The forecast for 2025-26 is that **CPI** is expected to round at **~2.5%**

OBPC is now asked to approve this version of the Budget for submission to District; subject to any further alterations being communicated to Councillors in January.

- Annual cleaning of **Solar Panels atop Museum**: – this is considered too early, wrong end of year (November !) and too frequent; Council is asked to hold-over this running contract to be re-addressed during **2026**.
- Other items considered: – Fire **Alarms alterations** (Café/Museum de-latching), Signage & traffic **Barrier at Monckton**, **Sunnyfields** play equipment (Item-13).

10. To approve the payments for this month and in between meetings.

MC Cleaning Norfolk Copiers Daisy	Office / pavilion Clean Copy costs Phone/internet	£144.00 £26.22
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ADHOC Rondor Printing	Stationary	£ 11.36
		<u><u>-£181.58</u></u>

INCOME Mini Zoo	£60.00
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TOTAL	£60.00
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Proposed by Cllr. Falat

Seconded by Cllr. S Keller

All in favour.

11. To agree the budget for 2025/26

The budget was explained, and it was approved subject to any last-minute alterations in January. We will ask for a 2.44% increase.

Proposed by Cllr. Bromley, seconded by Cllr. Ashdown, all in favour

12. To agree the meeting dates for 2025

The dates were discussed and a few changes made so add to January agenda to agree.

13. To agree Sunnyfields new quote.

The quote was agreed in Finance and taken to Full Council to ratify.

Proposed by Cllr. B Keller, seconded by Cllr. Bromley, all in favour.

14. To agree tree works at Nursery Woods.

The quote was discussed, and it was agreed to accept the quote to remove the tree.

Proposed by Cllr. Falat, seconded by Cllr. Carver, all in favour.

15. To agree Christmas Office Closure Dates.

It was discussed to close the office for Christmas for 2 weeks. The office will be closed at 4pm on the 19th December and re-open on Monday 6th January 2025.

Proposed by Cllr. Ashdown, seconded by Cllr. Carver, all in favour.

Cllr. Bromley offered his gratitude to the office girls on the excellent job they have done throughout the year.

Cllr. Ashdown thanked all Cllrs. Who turned up to help on Sunday.

16. To note date of next Full Council Meeting on Monday 20th January 2025.

The Chairman closed the meeting at 18. 42pm.

Signed by the Chairman..... Date.....