



Oulton Broad Parish Council

Minutes of the Finance Committee for the meeting of Wednesday 1st December 2021 held in the Pavilion

Present: Councillors: Tracey Cannon, Benvenuto Falat, Brian Keller, Sandie Keller, and Andrew Page (Chairman).

Also, in attendance: Tina Newby (Clerk).

F43. Welcome: The Chairman welcomed everyone to the meeting.

F44. Announcement on Reporting:

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

F45. To receive and consider acceptance of apologies for absence: None

F46. Declarations of Interest and dispensations: No declarations of interest were recorded at this meeting.

F47. Minutes:

Minutes for 3rd November 2021 were approved as being an accurate record. Proposed by Cllr B Keller and seconded by Cllr S Keller.

**4 AGREED
1 ABSTAINED**

F47.1 To review outstanding issues from last meeting – Some in closed section.

F48. Public Forum: No members of the public attended.

F49. Payments: to agree payments as per payment schedule:

Waveney Norse	partnership Dec	£7,926.00
Norfolk Copiers	Rental Qtr dec - Mar	£74.41
CDS-KAS	Workshop repair	£45.00
Tina Newby	Expenses OB026 (Stamps mileage, subsistence)	£66.12
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		£8,111.53

Payments totalling £8111.53 were approved for payment, Proposed by Cllr Falat and seconded by Cllr S Keller.

ALL AGREED

Payments between meetings: BACS

RBL	Poppy	£50.00
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F50. To note the Income and Expenditure for October 2021: This has been uploaded to DocMonster.

F51. To discuss the draft budget for 22/23: Staffing costs and pensions were discussed. It was confirmed that the Admin Assistant pension would be LGPS. There was a discussion on the right for an annual pay review, which should have been happening. Projects include: Sheds 1 – 7 fire alarm system. Legionella, Tennis Courts Maintenance and blue painting, Park Café repairs. Heating the new office space is very important and will stop the refurbishment if not installed soon. Lastly the security figure. It was noted that no paperwork on the budget was provided. There was an agreement to move our Council support to Suffolk ALC and not continue with Norfolk Parish Training and Support. There will be an extra-ordinary finance committee meeting before the Full Council on 20th December to agree the budget.

F52. To note the adoption of the Terms of Reference: More amendments were discussed. Cllr Falat would like paragraphs 4 and 5 changed. Amendments were proposed by Cllr Falat and seconded by Cllr S Keller. **ALL AGREED**

F53. Items for the next agenda: Approval of the budget.

To note date of next Finance Committee Meeting, 5th January 2022 6pm, perhaps we would like to make this a week later?

F54. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted: transacted:

To receive an update on OBPC assets:

There was no more business to be discussed. Meeting closed 7.20pm

Minutes approved on 2021

Signed
Finance Chair