



Meeting of the Parish Council

In the Pavilion

6pm, Monday 20th November 2023

MINUTES

Present: Councillors Christine Ashdown, Anthony Besford-Land, Jean Bragg, David Bromley, Tracey Cannon, Paul Carver, Ben Falat, Brian Keller, and Sandie Keller.

Also in attendance: Michaela McGoun (Clerk). 3 members of the public. 1 District Councillor.

1. Welcome

2. Announcement on Reporting

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

3. To receive and consider acceptance of apologies for absence

Apologies received from Cllr. Davis. Cllr. Munro was not in attendance.

4. Declarations of Interests and dispensations

4.1 Receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the agenda. Cllr. Falat and Bromley on item 15.6.

4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. None received.

4.3 To note any dispensations previously granted. Cllr. Falat as a Trustee of the Water sports centre & yacht club.

5. Minutes: To approve all the minutes of the meeting of 16th October 2023.

Proposed by Cllr. B Keller, seconded by Cllr. Falat. All in favour.

5.1 Matters arising

6. Outstanding actions: To note actions taken from last meetings which are not detailed on this agenda.

Cllr. Bromley for the quote for the concrete pad.

Item 9 – the police have included Oulton Broad under the Lothingland Ward, which has 5 PCSO's.

7. Chairman's Report:

Remembrance Day went well, the OBPC wreath was laid by the Chair. The memorial was recently refurbished and is looking good. Organisation for the Christmas Fair is busy but going well. We have no idea of the footfall within the park, the land spring drain gets complaints for the smell, we have complained to the Environment Agency in the past and nothing has been done, however, following a recent walk around with EA, Harbourmaster, a PC and the Clerk, they returned 3 days later to look at the sluice, so they look to be taking things forward.

8. To appoint an internal auditor

It was discussed and agreed to appoint Robin Goreham again to do the internal audit on the accounts.

Proposed by Cllr. Falat, seconded by Cllr. Ashdown, all in favour.

9. To adopt the updated financial regulations

The revised financial regulations were circulated to all and following a discussion it was agreed to adopt the revised regulations.

Proposed by Cllr. Falat, seconded by Cllr. Bromley, all in favour.

10. Public Forum and Public Service Reports:

An opportunity for members of the public to make comments on any matters on this agenda. This forum will include **receipt of any written District Council, County Council reports.**

Two emails of complaint received from two members of the public regarding a rough sleeper in Monckton Avenue, who broke into a caravan within the property of 1 Nursery Cottages and became aggressive when challenged. Police were called but unable to do anything. The Clerk will contact previous officer who dealt with the last rough sleeper and will also contact ESCC ASB Environmental officer to raise concerns.

District Cllr. Gee reported that Oulton Broad has now been included in the Lothingland Police and the beat officer will be inducted on 4th December. There was an incident in Hall Road with a man looking into the window of a property, police were called and attended.

The whole cabinet are new people with little experience, so it has all been a bit of a muddle.

Cllr. Gee attended the AGM of the Bonds Meadow Association who were recently awarded a distinction from the RHS. One of the main members sadly passed away in the summer.

The tidal barrier is still planned to be built, however there are issues with finance. There was a visit to Kirkley waterfront, and the Sanyo land was mentioned, hopefully something of good quality will come.

11. To receive an update from FoNEP and agree any necessary action:

Voluntary hours for October were 138, there have been a couple of occasions when Adrian was not on site and FoNEP required access to the compound so reported going in the compound to ESS just to cover themselves. Grant money from District Cllr. Back has been received but won't be spent until the spring. The QEII rose has established itself so they will put a plaque on it saying donated by FoNEP. The horse manure has been cancelled. FoNEP have written an article for the Parish Press. It was confirmed by the Parish Council that the FoNEP PAT testing will be included in the pavilion PAT.

12. To approve the payments for this month and in between meetings:

OBPC Cheque and BACS payment run.

Monthly		
Inn House Technology	CCTV rental	£
		426.38

£426.38

Payments for November to be authorised

Monthly

Norfolk Copiers	Copier rental	£
		74.41
MC Cleaning	Office / pavilion Clean	£144.00
Daisy	phone / internet	£124.64

£769.43

ADHOC

The finances were agreed at Finance Committee and taken to Full Council

Proposed by Cllr. Falat, seconded by Cllr. Carver. All in favour.

13. To receive the committee reports.

1. Finance report

The financial regulations have been updated, working on the precept for next year, it was looking at a 5% increase, however something has risen so much it could be up to 11%

2. Personnel Report

No meeting this month so nothing to report but the pay rise has been agreed and implemented and is in the hands of the accountant.

3. Events & Tourism report

Letters have gone out to the Bowls and Tennis clubs re their increase for next year. Admin assistant will write to all events planned for next year with their hire fees and will confirm dates with them. The carols on the quay on the 10th December there are 9 stalls inside the pavilion and 8 charity stalls along the boulevard.

14. To note date of next Full Council Meeting on Monday 18th December 2023 at 6pm.

15. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be

prejudicial to public interest by reason of the confidential nature of the business to be transacted:

The Chairman closed the meeting at 19.15pm.

Signed by the Chairman..... Date.....